

**St. Boniface Diocesan High School**  
**Parent's Guild Meeting Minutes**  
Supplementary Meeting – October 14, 2009  
6:30 pm School Library

Attendance:

Susan Grzenda, Paula Edwards, Bev Henry, Doreen Burdey, Joanne Maffenbeier, Cathy Mendrun, Annette Chartrand, Bonnie Didick-Collignon

Regrets:

Jennifer Cabel, Michelle Fraser

Opening Prayer:

By Bev Henry

Call to Order:

6:40 pm.

Welcome:

A welcome was extended to all our new members in attendance and everyone took a moment to introduce themselves.

Minutes of Previous Meeting:

The following corrections should be made to the September 29, 2009 minutes:

- Treasurers report - balance should read **\$5077.21**
- New Business – Joanne will update the Shops fundraiser.....The order must be sent in by November 27<sup>th</sup> to **ensure** product for Christmas.
- New Business – spelling of Christine **McInnis** name

Annette Chartrand motioned to accept minutes as corrected.

Joanne Maffenbeier seconded the motion.

Motion carried.

Treasurers Update:

Current balance is \$4598.35 with one outstanding bill for \$2400.00 to be paid after International Night. This bill is for chairs that were purchased. A credit of \$550.00 will be added to this bill. This credit comes from the June 2009 Sports Banquet ticket sales.

Meet the Teacher costs for 2009 were \$946.32. This was less than last year (\$1001.64) and much easier to prepare.

Annette also reported that our Profit for 2008 International Night was \$4897.30.

Old Business:

Bonnie reported;

- All spreadsheets are complete
- Ladies have been recruited to phone people regarding food donation for the event

- Annette and Bonnie have cleaned the Parents' Guild cupboards and checked all supplies. There are just a few items needed. We definitely do not need to buy any draw tickets or liquor/beverage tickets for a few years!
- Spoke with Anita Van Der Aa and she will look after ticket sales for International Night.
- Brad Collignon has purchased the liquor permit and has reduced the initial volume purchased.
- I talked with Cathy Mendrun and she is willing to look after organizing the final orders for the Shops Fundraiser

Report for Michelle (silent auction)

- Bonnie reported she has emailed Michelle the list of people who volunteered to bring prizes so that she can start calling.

Joanne reported;

- That we do have staff members that have their food handler's certificate and they will be in attendance.
- Confirmed the time line for the Shops Fundraiser will be fine.
- Joanne and Mr. Beaudin will look after organizing an MC for International Night

New Business:

It was decided that the Guild does not have to set up a table at the Parent Teacher conferences promoting the Shops Fundraiser. Instead it was suggested that the fundraiser order form be available on the school website.

There was talk of possibly buying a small number of the heavier plastic/vinyl reusable table cloths. Cost was a concern. Cathy will keep an eye out for a sale.

Discussion about the info sheet for the ladies calling took place. Susan and Bonnie will revise the script Jennifer forwarded. As well they will look at the food amounts required. Bonnie will then pass on all info to the ladies calling each food group.

The following people will organize a schedule and call volunteers to help in their designated area:

- Bev - the kitchen
- Doreen - to sell beverage and silent auction tickets
- Susan – Door and Clean Up
- Paula agreed to help Michelle organize the silent auction prizes

It was decided that serving cake was too messy last year and that the Guild would like to go back to people bring dainties.

It was also decided that we will not be having a 50/50 draw at International Night this year.

Meeting adjourned:

Approximately 8:40 pm

Next meeting:

Wednesday October 28, 2009 at 6:30 pm.